Minutes for ARLIS/SE Meeting at the 40th Annual ARLIS/NA Conference, Pasadena
April 27, 2013, 8:00–9:00 a.m.
Conference Center 211

**Present:** Lee Eltzroth, Sarah Carter, Hillary Veeder, Caley Cannon, Olivia Miller, Floyd Zula, Carla-Mae Crookendale, Kasia Leousis, Heather Koopmans, Kim Collins, Sandra Still, Jennifer Friedman, Tom Caswell, Patricia Gimenez.

**Virtual Attendees:** Natalia Lonchyna, Heather Gendron, Jessica Evans Brady.

1. **Welcome & Introduction**
We are joined by members unable to travel to Pasadena via GoToMeeting, and welcomed by Lee Eltzroth, immediate past president. Lee read list of attendees.

2. **Approval of Minutes from 2012 Athens GA Meeting**
The minutes of the Chapter business meeting held November 9, 2012, at the ARLIS/SE Conference in Athens were unanimously approved.

3. **Reports and Updates**
   • News from the ARLIS/NA Executive Board — Sarah Carter.
     Sarah summarized the pre-conference board meeting, and mentioned a few new initiatives.

   Sarah Falls is chairing a committee that will work to create a virtual conference. A task force will be named after the Pasadena conference. The virtual conference will be removed from the annual meeting, not appended to it. There was also a discussion of a publicity officer to promote ARLIS and art librarians to the community at large. The financial health of the organization is fine, and circulation for Art Documentation is up. The board is pleased with the decision to have University of Chicago as the publisher.

   • Travel Awards update: presentation and introduction of winner — Hillary Veeder.
     Reporting on behalf of Margarita Maribal (not present) and herself, Hillary Veeder introduced Olivia Miller, the 2013 Travel Award recipient. Olivia will be graduating from UNC Chapel Hill in May 2013, and is presenting at Conservation lab at the Getty Institute.
     Photo by E. Lee Eltzroth.

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the conference in a topic talk hosted by the Art & Design School Division. She will serve on the Travel Award Committee with Margarita Maribal to select the 2014 recipient.

• **ARTifacts — Lee Eltzroth.**
Lee informs the group that Cary Wilkins has decided the next newsletter deadline is May 17, which will cover the Pasadena meeting. Members are asked to send news to Cary, and new members are asked to send biographical information.

• **Treasurer's Report — Lee Eltzroth, for Courtenay McLeland.**
The treasurer's report, prepared by Courtenay McLeland (not present), is printed on the back of the meeting agenda. This handout cites Chapter finances and membership data from Jan.–March 2013. Lee announces that one additional new member has been added this week. There are no other comments or questions about the treasurer's report.

• **LoPresti Awards 2013 Status Report — Lee Eltzroth, for Emily Luken and Caroline Barrat.**
Committee members Emily Luken and Caroline Barratt are not present, but Lee reports on their behalf. The 2013 Committee has taken the recommendations from the 2012 Committee and will readjust the contest timeline. The new information is on the ARLIS/SE website.

• **2013 SE Fall Meeting, New Orleans LA, status and update — Lee Eltzroth, for vice-president Sheila Cork.**
The Fall meeting will be held in New Orleans, tentatively on November 14–15th [final dates have been determined to be November 21–23], with a possible Saturday activity for an additional fee. Sheila is still negotiating with hotels and has not settled on anything yet. Schedule will include the business meeting first thing on Thursday, followed by a visit to the Special Collections at the United States Mint, lunch, and a tour of a local appraiser’s business. A reception will follow at his private home, and will include storytelling. Friday's schedule will include a visit to the Degas house, the Joan Mitchell center, and the New Orleans Museum of Art to visit the exhibits and meet with the Deputy Director of Asian Art, and the Curator of Prints, Drawings, and Photography. The full schedule will go out on the listserv soon, and Sheila will solicit comments. She is most interested to learn if the group would prefer events or sessions with presenters. The consensus is that we would prefer sessions, and Lee will communicate that to Sheila.

• **Informal Mentoring program status — Lee Eltzroth.**
Lee has circulated drafts of the mentoring form through the listserv. The form has been modeled after the ARLIS/NA mentoring applications. There will be one form for mentors and one for mentees. Both will include biographical information, and check boxes for areas of interest (including academic, cataloging, metadata, digital technologies, tenure, etc.). The plan is for both forms to be placed on our website. This is an informal program, with as little as once a month communication or as much as the mentor/mentee wants. Lee hopes to have forms on website by June, and this program will be tied to the online member list. Icons will denote when a member is in a mentor relationship. Lee plans to handle matching until the procedure is established. Members of
the committee ask if other chapters do informal mentoring, and Lee agrees to investigate.

- **ARLIS/SE Members presenting at conference.** Lee asks for members to share if they are presenting at the conference.

  - Kim Collins, poster presentation, "The Views of Rome DH Project: An Art Librarian's Perspective" and presentation, "The Tracking Samothrace Project"

  - Sarah Carter and Jennifer Friedman, poster presentation, "Writing on the Walls: Entice Your Users to Share Their Thoughts"

  - Patricia Gimenez and Carla-Mae Crookendale, poster presentation, "Inside/Outside: Outreach at SCAD-Savannah"

  - Olivia Miller, "Power UP! How Can Academic Libraries Collect for Video Game Design Students?"

- **Website migration status and update — Stephanie Grimm, co-webmaster.** Stephanie presents updated website to group members: http://art.arlis-se.org/. This content will be moved to http://www.arlis-se.org/ but there are technical difficulties to be worked out. The new page will have conference pages for the twice yearly meetings, including meeting schedules and notes; however, we are missing minutes. Currently, we have an archive going back to 1989, but not for the national conferences (aka the mid-year business meeting). Website features page for awards, including LoPresti, with past winners and contest information. Stephanie asks that if anyone has these records, please pass them along. She also plans to search archived site for that information, and may get a student or intern to search that site for images. The newsletter is also available through the website, and the member list is updated, with the exception of two new members. The membership information on the new website will help with the mentoring initiative. The new site is a WordPress site, so it will be easy to add authors. Please let Stephanie know if you notice any missing information. There is concern from a group member that the name of our group has not been standardized, and has been listed as ARLIS-SE, ARLISSE, and ARLIS/SE. There is a suggestion that the variations be added to the metadata so that all conventions are searchable.

**Notes:** Virtual attendees are unable to hear from the members of the audience, so chair or other person with headset must repeat all comments or questions. In the future, we will try a second mike or another headset.

*Minutes recorded and submitted by Patricia Gimenez (pgimenez@scad.edu)*

Angels Flight, the beginning of the downtown Los Angeles walking tour. Photo by E. Lee Eltzroth.

**Member News**

From Mary Murphy, visual resources librarian, Savannah College of Art and Design Atlanta:


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Books and ephemera from Nexus Press were available to handle and view.

Robert Brown, SCAD Atlanta printmaking chair, discussed working with SCAD printmaking students to produce an artists' book and print editions with artists Kiki Smith and Valerie Hammond. Prints and artists' books go through many stages before reaching completion; Brown showed early versions of the work and talked about the printmaking techniques involved.

Margot Ecke, proprietor of fine art and commercial letterpress shop Smokey Road Press, Athens, Georgia, announced the award winners of the 6th Annual Student Artists' Book Competition. She also donated a free letterpress class to the winner of the Smokey Road Press Award for Technical Excellence.

From John J. Taormina, director, Visual Media Center, and coordinator, Communications & Publications, Department of Art, Art History & Visual Studies, Duke University, Durham, N.C.:

I participated in the 31st annual conference of the Visual Resources Association (VRA) in Providence, Rhode Island, April 3–6, 2013. With colleague Mark Pompelia, visual resources librarian, Rhode Island School of Design, I coorganized/co-moderated the opening session of the conference, Enhancing Education beyond the Classroom Experience via Visualization Technologies, which presented talks on incorporating virtual environments, augmented reality, digital architectural reconstructions, and mobile devices into instruction and research.

The following day I presented “Digital Technologies and the Visual Arts: Reconfiguring Knowledge in the Digital Age,” in the session Making the Digital Humanities Visual: Case Studies; my paper summarized the activities of the Duke University Franklin Humanities Institute interdisciplinary discussion group of the same name during 2009–2010 and 2010–2011, of which I was a convener. On Thursday evening, I was one of four concomitants (along with Macie Hall, Christine Hilker, and Mark Pompelia) who presented colleague Elisa Lanzi, director of digital strategies and services, Smith College, as the 2013 VRA Distinguished Service Award recipient at the Members and Awards Dinner.

On Friday I served as one of three respondents in the Special Interest Group panel Ten Years and Counting: Building on the Past to Craft a Sustainable Future for the Summer Educational Institute for Visual Resources and Image Management. Lastly, as the incoming chair of the VRA Southeast Chapter, I attended the association's Leadership Breakfast on the final morning of the conference on Saturday.

The Rhode Island School of Design's Fleet Library. Photo from John Taormina.
New Members

From Olivia Miller, MSLS graduate, University of North Carolina at Chapel Hill:

I just graduated from UNC at Chapel Hill with my MSLS! I acquired my BA degree in art history and English from UNC Greensboro in 2011. I found myself focusing on ancient and medieval art, so I added a classical studies minor at the last minute to get credit for all those fun archaeology classes. I hope to one day get my MA degree if only because I miss doing my own art historical research.

As with many people, my love for librarianship came out of my love affair with books. I just got lucky when I realized that collections, reference interactions, and accessibility issues were important to me too! I’ve focused my studies at UNC-CH in reference and instruction with a twist in the arts. I’ve completed internships at the North Carolina Museum of Art Reference Library, Greensboro College Library, and Ackland Art Museum. My master’s paper research is about the information behaviors of video game design undergraduates, which is what my topic talk at ARLIS 2013 was about. My dream job would be working as an art librarian at an academic library—extra points if they have a video game design program! I’m excited to start my professional career, and I look forward to working with you all!

From Ryan Fix, Special Collections, Jacksonville Public Library, Florida:

I live in Jacksonville, Florida, with my wife and daughter. Currently I work as a clerk for the Jacksonville Public Library in Special Collections. In addition to my job with JPL, I have recently started volunteering in the library at the Museum of Contemporary Art Jacksonville (MOCA Jacksonville), where I am the sole volunteer, and am attempting to catalog their collection. My goal is to go back to school for my MLIS degree and put it to use in a museum or academic library.
August 31 Is Deadline for 29th Annual LoPresti Awards Competition
from Emily Luken, Bibliographer for Art, Philosophy & Religion, University of Georgia Main Library, Athens, Georgia

There is still time to enter your copyrighted 2012 art publications in the 29th Annual Mary Ellen LoPresti Awards Competition. The deadline is August 31, 2013.

Museums and galleries, educational institutions, libraries, organizations, and commercial presses are encouraged to submit publications for consideration. All publications will be judged on the quality of content and format within the appropriate category. The number of items that may be submitted is not restricted. Only those art and architecture books, exhibition catalogs, electronic publications (DVDs), serials, and artists' books published/copyrighted during the 2012 calendar year in Alabama, Florida, Georgia, Louisiana, Mississippi, North Carolina, Puerto Rico, South Carolina, Tennessee, or the Virgin Islands are eligible for consideration. In-house newsletters, posters, invitations, and other promotional material will not be considered.

For further information, visit our website at http://art.arlis-se.org/category/awards/lopresti/, or contact Caroline Cason Barratt at 706-542-6196, e-mail: ccason@uga.edu.

Introducing the Mint Museum Archives
by Joyce Weaver, Librarian, Mint Museum Randolph, Charlotte, North Carolina

In 2012, the National Historical Publications and Records Commission (NHPRC) awarded the Mint Museum a Documenting Democracy grant to establish the museum archives. Having entered into a new era with the establishment of a second location, the Mint Museum Uptown, the museum recognized the importance of formally documenting the evolutionary nature of the organization in particular, while managing the overall historical legacy in general. The Mint was founded in 1936 as North Carolina's first art museum, but its history goes back even further, reflecting the culture and society of the city of Charlotte and the region.

After a national search, Kathryn Oosterhuis was hired in April 2013 to be the solo archivist at the Mint Museum, with responsibilities for the execution of the grant project. The NHPRC grant provides funding for the position and necessary resources for the first year of the archives, with the museum committing to funding the initiative going forward beyond the inaugural year. Under the supervision of and in collaboration with the Mint's librarian, Joyce Weaver, and working with the rest of the museum staff to establish long-term records management procedures, Oosterhuis will help to ensure the archives becomes an embedded function within the organization.

Oosterhuis's archival background includes serving as an archivist at the Kautz Family YMCA Archives at the University of Minnesota, and as a project archivist at the James K. Hosmer Special Collections of the Hennepin County Library in Minneapolis. Previous archival experience also includes working in the archives of the American Craft Council in Minneapolis, and St. Catherine University in St. Paul, Minnesota. She received her master of library and information science degree from St. Catherine University in 2012, and was inducted into Beta Phi Mu, the International Library & Information Studies Honor Society, Beta Beta Xi, St. Catherine University chapter. Oosterhuis also participated in archival and library grant-related activities in several organizations, including the American Craft Council, the American Swedish Institute, and the Ada Bethune archives at St. Catherine University. She is currently pursuing her Digital Specialist Archivist Certificate through the Society of American Archivists.

Beyond the hiring of the archivist, the NHPRC-funded project requires the museum to:
• Identify and establish a physical space for the Museum Archives to do archival processing, and to provide secure storage as well as public access;

• Establish policies and practices, including a records management system;

• Inventory the institutional holdings, and conduct a preliminary preservation assessment;

• Process two initial collections of archival material, producing online finding aids published on the website to increase visibility of the Mint's archival collections;

• Publicize the NHPRC grant award and the overall project.

The mission of the Mint Museum Archives will be to preserve and make accessible the museum's permanent institutional records and related collections according to professional standards, serving to augment and enhance the Mint Museum's mission as "a leading, innovative museum of international art and design committed to engaging and inspiring all members of our global community."

The Mint Museum Archives will also support the city of Charlotte through collecting, preserving, and making accessible materials in all formats documenting the Mint's contributions to the artistic and cultural development of Charlotte and its surrounding communities.

Upon completion of the grant deliverables, the next steps in the development of the Mint Museum Archives include the arrangement and description of additional collections, the establishment of greater access, and the promotion of the collections to the Charlotte community and beyond.

ARTifacts is published twice a year. Next submission deadline: December 6, 2013. Please send your contributions to:
wcary@themorris.org

Cary Wilkins
Morris Museum of Art
1 10th St. Ste. 320
Augusta, GA 30901

Become a Member of ARLIS/SE

Name: __________________________

Title: __________________________

Institution: ______________________

Work Address: ____________________

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Home Address: ____________________

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I prefer mailings at ____work ____home.

Are you a member of ARLIS/NA? __yes __no

Please send a check for $15.00 to the ARLIS/SE Treasurer:

D. Courtenay McLeland
Thomas G. Carpenter Library
University of North Florida
1 UNF Drive
Jacksonville, FL 32224-2645