

MINUTES

ARLIS/SE Business Meeting, Athens GA, November 9, 2012
9 a.m. – 11:30 a.m. UGA Hotel, 2nd floor, Conference Room 'R'

Attendees: Caroline Barratt, Jessica Evans Brady, Sarah Carter, Tom Caswell, Kim Collins, Kathy Edwards, Lee Eltzroth, Jennifer Friedman, Liz Gentry, Patricia Gimenez, Stephanie Grimm, Ann Lindell, Natalia Lonchyna, Emily Luken, Courtenay McLeland, Lindsey Reynolds, Sandra Still, Trish Vlastnik, Cary Wilkins, Floyd Zula

1. Welcome & Introduction - Chapter President Lee Eltzroth

Lee mentioned that during Registration, she presented Floyd Zula with the “first annual far-out member award,” for having traveled the farthest of all attendees to attend the Conference; Floyd noted that he is not a current member but had been active with the Chapter from the mid-80s until leaving the southeast for Cal State Fullerton in 1995. He was actually the Chapter's first President, in 1990, after being Vice-Chair/Chair-Elect in 1989. This is the fifth SE meeting he has attended since his retirement.

2. Approval of Minutes

The minutes of the Chapter business meeting held March 31, 2012, at the ARLIS/NA Conference in Toronto were unanimously approved.

3. Report: Nominations and Elections Committee - Natalia Lonchyna

Nominating committee members: Natalia Lonchyna, North Carolina Museum of Art, and Caley Cannon, Savannah College of Art and Design

Accepting nomination for office:

For Vice-president: Sheila Cork, Librarian, New Orleans Museum of Art (*in absentia*)

For Secretary: Patricia Gimenez, Reference Librarian, Savannah College of Art and Design

The two nominees were elected by acclamation. Their terms begin January 1, 2013.

Additionally, Sheila has offered to host next year's chapter meeting at her institution. The meeting dates available would either be before or after the 2013 Charleston Book & Acquisitions Conference, usually held the first weekend in November. Attendees expressed a preference for a date late in October.

4. Report: Website status and update – Stephanie Grimm, co-webmaster (co-webmaster Alessia Zanin-Yost was unable to attend.)

Stephanie provided the URL for the chapter website currently under development using WordPress, and invited comments and recommendations from all Chapter members. The new URL is <http://art.arlis-se.org>

Stephanie and Alessia, co-webmasters, propose to migrate content to this new site selectively, keeping all existing files as an archive at the older site until the work is completed.

Stephanie also proposed enlisting an intern from ARLISnap, to help sort through files. The revised site should be ready to review at the chapter meeting at ARLIS/NA 2013 in Pasadena.

Regarding site maintenance, attendees expressed a preference for keeping web update capability centralized and limited to our ARLIS-SE webmasters, versus a more distributed web access model.

Members also noted specific needs for the website, including the LoPresti awards update, an updated membership list, and a new logo. There was some discussion of the possibility of getting students involved in the logo design.

Cary Wilkins will continue to forward the newsletter to the webmaster(s) in PDF format.

Another suggestion, regarding the membership listing and in line with the intention to develop virtual mentoring content, was to include each member's regional and national committee/board/section service, for the benefit of other members interested in, and seeking advice on, ARLIS/NA service opportunities.

5. Report: *ARTifacts* status and update – Cary Wilkins

The newsletter is published in June & January. Cary recommended that, going forward, the newsletter be published in PDF format and distributed via the listserv, as well as posted on the ARLIS-SE website. He can continue to snail-mail hard copies, if there is a need. He reminded all present that the first Friday in December [7th] is the deadline for January newsletter content.

6. Report: Treasurer – Courtenay McLeland

ARLIS/SE TREASURER'S REPORT, 2012 (through 11/02/12)

Checking account 2012: beginning balance \$2892.34 as of 01/01/12; ending balance \$3498.08 as of 11/02/12

Income: \$ 1920.00 (Dues, Conference Registrations, Raffle tickets)

Expenses: \$1314.26 (ARLIS/NA welcome party donation, LoPresti frames reimbursement & mailings for 2011, Travel Award, bank fee and a stop payment on a lost check issued to "Broward County Library in Memory of James Findlay" and new check issued, website domain name renewal, reimbursement and webhosting service)

Regarding Conference expenses: the invoices and final total will come after conference

Other Assets: Certificate of Deposit, \$2102.33

Courtenay noted that the chapter's certificate of deposit comes up for renewal in a couple of weeks. Attendees agreed to roll the CD over for another term.

In response to the question as to whether there is a procedure in place to contact lapsed members, Courtenay agreed to carry on former treasurer's practice of sending email reminders members who are not up-to-date on dues. There are currently more than fifty chapter members paid in full for 2012-2013 and one member is paid up through 2014.

7. Report: ARLIS/NA Executive Board – Sarah Carter

A. Strategic Plan

The Board would like chapters to review the Strategic Plan and consider the goals and actions outlined within (see the committee website at <http://www.arlisna.org/organization/com/stratplan/index.html>). Each Chapter should let the Board know about any goals and objectives that have already been met, but also how the Chapter is working to reach other goals set forth.

Lee agreed to forward to Sarah, after the meeting, her notes made on the Strategic Plan as regards our Chapter.

B. Conferences

- Pasadena 2013 (April 25-29): Details are coming together about program content, tours, locations of special events, and the budget.
- Washington, DC 2014: The co-chairs are working with TEI on a contract with a conference hotel and are firming up dates.
- Future conferences: the Board has been exploring options for 2015 and beyond, and has already received one proposal. They thanked the Southeast Chapter for discussing the possibility of planning the 2015 conference.

C. Scheduling webinars and virtual meetings

Guadalupe Rodriguez at TEI (g.rodriguez@arlisna.org or (414) 768-8000 x136) is able to set up hosted webinars and virtual meetings for chapters using the GoToMeeting software, but needs 3-4 weeks lead-time. TEI and the Board are looking at ways for chapter chairs to be able to self-schedule these meetings.

D. Basecamp subscription

The Board has decided to subscribe to Basecamp for project management of ARLIS/NA activities. Once the account is set up, chapters will have the opportunity to use the software to manage and track activities.

E. ARLIS/NA website (AWS)

The Communications & Publications Committee has voted to accept the bid submitted by Interactive Mechanics to redesign the AWS. The design work can be done this spring with migrations of content to Joomla over the summer.

F. Executive Board nominations slate approved

- Carole Ann Fabian, vice-president/president-elect
- Eric Wolf, secretary
- John Taormina, education liaison (replacing Sarah Carter)
- Martha González Palacios, membership liaison
- Sarah Sherman, Chapters liaison (as of end of Pasadena conference)

G. On May 15th ARLIS renewed a one-year contract with TEI.

- Guadalupe Rodriguez is the association manager. Her contact information can be found on the "Organization" > "Headquarters" page on the ARLIS website.

H. The Executive Board voted to approve the Joint Conference Agreement with VRA. Look for an upcoming joint conference in the future, but this probably will not be before 2016.

If you have questions, or want to know how to get involved, contact Sarah.

8. Report: LoPresti Awards Committee Status, committee member selection - Sandra Still and Kim Collins

Sandra noted that this has been a year of transition but some things they've simplified. The list of presses is now in an Excel spreadsheet, and is now alphabetical by press name. Submissions -- about 30 this year -- were acknowledged by email.

Kim and Sandra concluded that, going forward, two people on the committee is enough: A committee member to send letters to publishers, etc., soliciting submissions, and another one to receive and acknowledge submissions. They characterized the tasks as a Chair and a Publicity (PR) person. They noted that it works best if both committee members are in the same town (for access to submissions), but the committee doesn't necessarily have to meet in person. This year Kim and Sandra met for a couple of hours one afternoon.

Emily Luken and Carolyn Barratt, both at the University of Georgia, volunteered for next year's LoPresti duties. Sandra and Kim will provide them with the notebooks, the letterhead, and the spreadsheet -- everything they need to fulfill their duties.

According to Lee Eltzroth, Alan Novak, the past chair, sent Maria Gonzalez (who has since had to drop out of the committee) "a box" of what is probably the LoPresti records. Sandra will find out what exactly is in the box and determine whether it goes to the new committee or to the ARLIS-SE archives at Duke University.

Sandra and Kim will send information on award winners to the webmaster, for the formal announcement.

9. Report: Travel Award Committee -- Lee Eltzroth, for committee members Hillary Veeder and Margarita Mirabal (absent)

The committee proposes to review the award working in late January, send it out in February and select a winner in March, because the Pasadena conference dates are April 25-29, and this is later than in previous years.

Attendees recommended that the travel award committee's proposed timeline be revised and moved up. This would enable the winner to take advantage of Early Bird Registration, and would also enable the Chapter's selection process to be completed ahead of the announcement date for the ARLIS/NA travel awards; the national committee takes care to select applicants who are not receiving local/regional awards. Winners also need enough lead time to register and make travel plans.

10. Secretary's Report -- Lee Eltzroth, for Alessia Zanin-Yost (absent)

Alessia sent greetings to the attendees, and said, via Lee, "It has been a great pleasure and honor to be your Secretary for the past two years, and I look forward to continuing to work with you."

11. Other announcements -- Informal Mentoring program; thoughts on virtual meetings; outreach

Attendees agreed to make the same donation to the ARLISNA Welcome convocation as last year (\$300.00). Sarah said that Laurel Bliss will approach us for this.

Informal mentoring: At the Durham meeting our virtual mentoring plans were discussed and were to take place in 2012. That hinged on getting the website reorganized and a new website launched. Now that ARLIS/NA has ventured into virtual mentoring (and we may want to connect our effort to theirs), we can go ahead with our plans, utilizing our new website. Lee mentioned her regret that this did not happen in 2012, and if Kathy Edwards (2013 president) and the Chapter executive board agree, she will get this in place in 2013.

Chapter members had proposed posting each individual's skills and strengths, as well as their regional and national committee and other service experience. Perhaps we could both promote the national program and encourage members to step up as virtual mentors.

(Rachel Resnik is in charge of ARLIS/NA's virtual mentoring effort, which will probably begin with mailing out of DVDs. There are currently 70 participants in ARLIS/NA's annual traditional mentoring program.)

Virtual meetings: Lee gave her regrets that she did no research on the issue during the past year, as she had hoped to do. She stated that she does not think she is the appropriate person for this task. Sarah Carter said she would like to take the task on, and with her willingness expressed, attendees discussed their interest in having a virtual component to the annual meeting.

Sarah Carter suggested setting up Skype, or something with similar capabilities, in order to stream our Pasadena business meeting to those who cannot attend. Jennifer Friedman suggested also having a summer Chapter meeting, using GoToMeeting, but members were not enthusiastic, and the notion was not endorsed.

Outreach: Trish Vlastnik asked whether there is an effort to reach out to art library students in the Southeast, to encourage involvement in the SE Chapter. Stephanie Grimm, ARLISnap co-moderator this year, noted that that group now has a chapter outreach representative. Natalia Lonchnya mentioned that there is an active AMLISS group (student art librarians) at UNCCH, and Stephanie said student groups at other library schools have been contacting ARLISnap, so we might explore which library schools in the Southeast have a critical mass of students interested in art librarianship, and invite them to join, learn, and get established in the profession.

Lee noted that it is incumbent upon the chapter president, at least, to contact and welcome new members. In future, this would also include directing students to our virtual mentoring resources.

12. LoPresti Awards - Sandra Still and Kim Collins announced the award winners.

Best collection of essays:

Buszek, Maria Elena, Ed. *Extra/Ordinary: Craft and Contemporary Art*. Durham: Duke University Press, 2011.

Best monograph:

Henning, Randolph C., and Alfred Browning Parker. *The Architecture of Alfred Browning Parker: Miami's Maverick Modernist*. Gainesville: University Press of Florida, 2011.

Best exhibition catalog:

Spangenberg, Kristin L., and Deborah W. Walk, Eds. *The Amazing American Circus Poster: The Strobridge Lithographing Company*. Sarasota: The John and Mable Ringling Museum of Art, 2011.

Honorable mention award for an exhibition catalog:

Stevenson, John A., and Donald A. Wood. *Dragons and Lotus Blossoms: Vietnamese Ceramics from the Birmingham Museum of Art*. Birmingham: Birmingham Museum of Art, 2011.

After a short break, the meeting concluded with the annual LoPresti Raffle (of books reviewed, but not selected for awards).

Respectfully submitted:

Kathy Edwards, Vice-President, ARLIS/SE

1 December 2012