

**ARLIS/Southeast Chapter**

**Minutes of the Business Meeting**

**November 11, 2006**

**Sheraton Colony Square, Atlanta, Georgia**

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**Present:**

Tom Caswell, Ann Lindell, Allen Novak, Gail Novak, Kathleen List, Donnelle Conklin, Moira Steven, Claudia Dold, James Ascher, Lindsey Barnes, Cary Wilkins, Liz Gentry, Celia Walker Yvonne Boyer, Kim Collins, Sandra Still, Pat Thompson, Natalia Lonchyna, Jennifer Friedman, Kristina Keogh, Jack Miller, Barbara Hutsell, Jim Findlay, Deborah Prosser, Lee Elstroth, Michelle Rubino, Merrie Davidson

**Welcome and Introductions:**

President Tom Caswell opened the meeting and facilitated introductions. He thanked Kathleen List for organizing the chapter meeting and programming.

**Approval of Minutes:**

Minutes from the Banff Meeting were approved.

**Report from the Regional Representative:**

Heather Ball was unable to attend the meeting, but sent a report. See attached. Elizabeth Schaub from the University of Texas will be the next Regional Representative to the Board.

**VP/President Elect's Report:**

VP/President-Elect Kathleen List gave the Atlanta chapter conference report. There were 34 registrants (26 members, 2 guests, 6 students) representing Alabama, Florida, Georgia, Mississippi, South Carolina, North Carolina, Maine, and New York. She thanked the following individuals and institutions:

Jim Findlay, program speaker

Sandra Still, program speaker, and local arrangements help

Kim Collins, local arrangements

Jack Miller, for the local guide

Natalia Lonchyna, for the website design & management

Allen Novak, for coordinating registration, name badges, etc.

Emory University, for Friday program facilities

Savannah College of Art and Design, for Continental Breakfast

Ringling School of Art and Design, for Continental Breakfast

Kathleen was thanked and applauded for her work by the assembled delegates.

#### **Secretary/Listserv Report:**

Secretary Ann Lindell reported that the listserv is functioning well. If you need to adjust your mail options for message acknowledgement or other reasons let her know and she will fix it for you. If you are not and would like to be on the separate listserv dealing with conference planning, give your email address to Kim Collins to be added.

#### **Treasurer's report:**

Allen Novak gave the treasurer's report. See attached.

Allen also made the suggestion that the chapter put \$1000 of our funds into an interest bearing CD at 5%. The assembled chapter members supported this plan.

#### **Webmaster's Report:**

Webmaster Natalia Lonchyna reported that our web hosting service has been changed from Changed from SEFLIN to a commercial firm, MyHosting. It has been a very smooth transition. She will soon be working on changing the chapter website design. With MyHosting we have big bandwidth. There should be no problem with traffic generated by the conference website. MyHosting also provides statistics, so we will be able to track usage.

#### **Artifacts Report:**

Artifacts Editor Cary Wilkins announced that December 8 is the next deadline.

#### **Nominations/Elections:**

Nominating Committee Chair Stacey Ewing (in absentia) sent the following slate of candidates:

VP/President-elect: Yvonne Boyer

Secretary: Liz Gentry

There were no nominations from the floor. The slate of candidates was approved by acclamation. Congratulations to the new officers.

#### **Old & New Business:**

- There was a motion to draft and send a letter of thanks to Heather Ball for her service as regional representative. Motion carried.
- By consensus, the chapter agreed to sign the ARLIS/NA Affiliation Agreement.
- Bylaws changes, see attached, were approved.

- The chapter supports a \$250 donation to the 35<sup>th</sup> Anniversary Party at the ARLIS/NA Annual Conference in Atlanta. The chapter will also donate copies of the past year's Lo Presti Award winners to the fundraiser raffle.
  
- Kathleen List thanked out-going officers for their service.

**Lo Presti awards Report and Raffle:**

Stephen Patrick gave an overview of the process during a discussion about recruiting a new Lo Presti Awards Committee Chair. Jennifer Friedman from Clemson volunteered, and will be the 2007 Chair.

Meeting adjourned.