

Minutes from ARLIS/SE

Business Meeting

ARLIS/NA Conference

Houston, Texas

April 3, 2005

The business meeting of the Southeast Chapter was called to order at 12:30 p.m., Sunday, April 3, 2005.

Welcome and Introductions

Chapter Vice-President Tom Caswell called the meeting to order and there were round-robin introductions. Tom thanked Sarah McCleskey for scheduling the meeting room.

Heather Ball was introduced as the incoming South Regional Representative to the ARLIS/NA Board. Laura Schwartz is our outgoing representative.

Meeting attendees:

Ann Lindell, University of Florida; Laura Schwartz, University of Texas at Austin; Stephen Patrick, East Tennessee State University; Melissa McDonald, Savannah College of Art & Design; Natalia Lonchyna, North Carolina Museum of Art; Kathleen List, Ringling School of Art & Design; Heather Ball, Virginia Tech University; Moira Steven, Atlanta College of Art; Sandra Still, Emory University; Sarah McCleskey, Hofstra University; Kim Collins, Emory University; Tom Caswell, University of Florida.

General Chapter Business

Minutes from the chapter meeting in Winston-Salem, November 12, 2004, were approved.

Laura Schwartz reported that liability insurance for the chapters is being discussed at the society level. Tax status has been resolved. The ARLIS/NA policy manual will reflect this.

As a point of information, Kathleen List is interested in serving as VP/President-elect next year.

Fall 2005 Meeting Report/Discussion

Tom Caswell passed out flyers to advertise the upcoming chapter meeting in St. Petersburg, Florida.

We did get \$250 for conference expenses from ARLIS/NA. It can be used for honoraria.

It was agreed that conference registration fees should be realistic so we don't lose money. It was suggested that the conference/meeting planning committee should include the chapter treasurer.

Treasury Report

It is noted we now have a no-fee checking account.

Website Report

Chapter webmaster Natalia Lonchyna reports that the "membership page" has been updated and now includes dates reflecting dues currency. Information about the new LoPresti-awarded books is on the site. The "institution list" is redundant and will be deleted.

Artifacts report (Cary Wilkins, in absentia)

Deadline for newsletter submissions is May 6, 2005. Reports from the Houston conference are encouraged.

Bylaws

Sarah McCleskey distributed a draft of our current bylaws and proposed changes. There was discussion about the duties and terms for the split office of Secretary and Treasurer.

Terms suggested are 3 years for treasurer and 2 years for Secretary. Treasurer will be responsible for maintaining membership records as this is related to dues. The secretary will handle minutes and other correspondence-related issues, including sending reminders to members about membership dues.

Ann will coordinate the changes in the bylaws and post to the listserv. Laura Schwartz, outgoing regional board representative, indicated that we could do email voting and then send that forward to Heather Ball for Board approval.

Status of LoPresti Chair and Committee

Allen Novak sent out initial notices to publishers for this year's awards. Stephen Patrick is the new PR coordinator for the awards and will send the follow-up requests for submissions.

Melissa McDonald from Savannah College of Art and Design will consider chairing the selection committee this year.

Stationery needs to be reprinted. ARLIS/NA has granted the chapter \$250 for expenses related to the awards, and it will be used for printing. Wording needs to be revised to include the full and correct name of the organization.

Atlanta 2007

Kim Collins reported that the Sheraton Colony Square has been chosen as the 2007 ARLIS/NA conference hotel. March 15 - 20, 2007, are the preliminary dates. The hotel is directly across the street from the High Museum of Art with convenient access to MARTA, restaurants, Piedmont Park, etc. The exhibits area and meeting rooms are excellent. We will be the only conference using the hotel on those dates.

It will be practical that the Atlanta area librarians be responsible for local arrangements. Geographic proximity is a plus for these jobs.

There are many other jobs to fill, so chapter members should read the conference planning manual (in the "members" area of the ARLIS/NA website) and think about how they would like to participate. Laura Schwartz, outgoing board representative and Houston conference program chair, suggested that the positions be filled before or during this fall's chapter meeting. A call for participation should be posted on the listserv.

*Respectfully submitted,
Ann Lindell, Chapter Secretary*